

SOUTH SHORE REGIONAL LIBRARY BOARD ANNUAL MEETING
MARGARET HENNIGAR PUBLIC LIBRARY AND ONLINE, JULY 3, 2023
The South Shore Regional Library Board administers South Shore Public Libraries.
South Shore Public Libraries celebrate reading, discovering, learning and sharing.

Present: Patrick Hirtle, Chair
Cindy Bruhm, Vice Chair
Councillor Stacey Colwell
Councillor Tina Connors
Councillor Vicki Amirault
Councillor Wendy Oickle
Diane Racette
Tom Sheppard
Ashley Nunn-Smith, Staff
Jeff Mercer, Staff
Christina Pottie, Staff
Jared Papove, Staff
Alisa Hemeon, Staff/Recorder

Regrets from: Marie Hogan Loker

Chair Patrick Hirtle called the meeting to order at 7:15 pm following a Staff Appreciation event and presentation of Service Awards.

MINUTES

MOTION: "THAT the South Shore Regional Library Board accept the minutes of the June 22, 2022 Annual Meeting as circulated."

CONNORS/Sheppard All in favour. Motion carried.

AUDIT 2022-23

Hannah Smith from Grant Thornton presented the 2022-23 audit noting that overall revenue had increased, a significant deficiency with the bank reconciliations had been resolved and the organization finished the year with a deficit of \$40,903.

MOTION: "THAT the South Shore Regional Library Board receive the Audit Strategy and 2022-23 Audit Report as presented."

SHEPPARD/Oickle All in favour. Motion carried.

2022-23 ANNUAL REPORT

Jeff presented the 2022-23 Annual Report to the Board.

Motion: "THAT the South Shore Regional Library Board approved the 2022-23 Annual Report as circulated."

BRUHM/Sheppard All in favour. Motion carried.

COMMITTEE MEMBER REPORT

2022-23 Committee member report was circulated with Notice of Meeting.

Motion: “THAT the South Shore Regional Library Board accept the list of Executive and Committee members for 2023-24 as presented with the revision to remove Wilma Stewart-White from all committees.”

SHEPPARD/Bruhm All in favour. Motion carried.

APPOINTMENT OF AUDITORS

Motion: “THAT the South Shore Regional Library Board appoints Grant Thornton as the 2024 Auditors.”

SHEPPARD/Bruhm All in favour. Motion carried.

ADJOURNMENT

Tom Sheppard adjourned the meeting at 8:13pm.

SOUTH SHORE REGIONAL LIBRARY BOARD COMMITTEES
2023-24

Executive Committee:

Board Chair as Chair – Patrick Hirtle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Executive Officer as Secretary – Ashley Nunn-Smith
Past Chair, if still on Board – Tom Sheppard
One member, elected from and by the Board – [REDACTED]

Nominating Committee:

Executive Committee plus one member, elected from and by the Board
-- [REDACTED]

Salaries, Wages & Benefits Committee:

Board Chair as Chair – Patrick Hirle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Executive Officer as Secretary – Ashley Nunn-Smith
Two members, elected from and by the Board – [REDACTED], [REDACTED]
Two members, elected from and by the Staff – Alisa Hemeon, Christina Pottie

Community Liaison Committee:

Board Chair as Chair – Patrick Hirtle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Librarian – Ashley Nunn-Smith
Two Members from Board – Tom Sheppard, Tina Connors
Members from Staff – Alisa Hemeon as Recorder, Jeff Mercer, [REDACTED]

Communications Committee

Board Chair as Vice Chair -- Cindy Bruhm
Chief Librarian – Ashley Nunn-Smith
Two Members elected by and from the Board - [REDACTED], [REDACTED]

Finance Committee

Board Chair as Chair – Patrick Hirtle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Librarian – Ashley Nunn-Smith
Deputy Chief Librarian – Jeff Mercer
Two members elected from and by the Board – Marie Hogan Loker, [REDACTED]

Library Development Sub-committee

Board Vice-Chair as Chair – Cindy Bruhm
Board Chair -- Patrick Hirtle
Chief Librarian – Ashley Nunn-Smith
One of the two elected members of the Finance Committee – [REDACTED]
One other staff member - Jeff Mercer

LCLC Lease Renewal Committee (Ad Hoc)

Board Vice-Chair – Cindy Bruhm
Member from Board - Diane Racette
Deputy Chief Librarian – Jeff Mercer
One member of Staff and recorder – Alisa Hemeon